

## Motion to establish a By-Laws Revision Committee

**I move that the Board of Trustees establish a By-Laws Revision Committee.**

**The committee should be made up of no fewer than three members of the Board of Trustees, appointed by the President of the Board.**

**The charge to the committee would be that it review the present By-Laws, accept input from other members of the Friends, and return to this Board with recommendations for any amendments or alterations to the By-Laws along with the reasons for making any changes.**

**The committee should meet to develop its own recommended changes and to set a date, place and time to meet with other interested Friends members to gather and consider their input. It should report to the Board of Trustees at the regular February Board meeting and at that time announce the date, time and place of the meeting to be held with other Friends members.**

**The committee should discuss all amendments or alterations suggested, vote upon each of them and at the regular April meeting of the Board report its recommendations in writing to the Board. This report should show the wording of the current By-Law, the Article and/or Section to be amended with the resulting changes incorporated, and justification for each change.**

**At least ten days before the regular June meeting of the Board of Trustees, written notice should be given by the Secretary that the Board is to alter, amend or adopt changes to the By-Laws. The notice should include the report of the By-Laws Revision Committee. At that June Board meeting the Board should discuss each proposed change, vote on each change individually and adopt any changes that a majority of the Board shall approve.**

**The Secretary should prepare a true copy of the By-Laws as amended and provide copies to the members of the Board of Trustees at or before the regular August Board meeting.**

**Once the Board of Trustees has acted the By-Laws Revision Committee shall be dissolved.**