

FRIENDS OF THE NEVADA STATE RAILROAD MUSEUM

VIRGINIA AND TRUCKEE DIVISION

P.O. Box 1330
Carson City, Nevada 89702



MINUTES OF THE AUGUST 14, 2008
BOARD OF TRUSTEES MEETING
NEVADA STATE RAILROAD MUSEUM
CARSON CITY, NEVADA

Call to Order – Meeting was called to order at 6:07 PM

Role Call – Present were Bill Kohler, Russ Tanner, Mike Dunn, Jerry Barth, Chris MacMahon, Barry Simcoe, Stan Cronwall, John Schilling, and Kurt Dietrich were present. Peter Barton was absent and excused. A quorum was established.

Minutes – Kurt Dietrich presented the minutes of the June 5, 2008 meeting to the Board. A motion to accept the Minutes was made by Russ Tanner, seconded by Chris MacMahon. Motion passed.

Correspondence – None.

Treasurer's Report – John Schilling resigned the position of Treasurer, effective June 11, 2008. The Board expressed gratitude for John Schilling's service.

Barry Simcoe, accepted the position of Treasurer, and reported funds as follows:

\$18,487.19 – Money Market, as of July 24, 2008

\$15,875.68 – Checking, as of June 30, 2008

Barry stated that the Friends' 2007 tax return is due August 15th, however he will be filing an extension.

A motion to accept Treasurer's Report was made by Kurt Dietrich. Motion seconded by Russ Tanner. Motion passed.

Report of Trustee Activity since the previous Regular Meeting – Bill Kohler stated that a fuel pump was purchased for \$105.18, by Board consent.

Bill Kohler stated that the Board installed Barry Simcoe as Treasurer, to replace outgoing Treasurer John Schilling.

OLD BUSINESS – STANDING COMMITTEE REPORTS

Audit Committee – A discussion took place regarding the nomination of a committee chair. Barry Simcoe stated that the committee chair should be someone other than the Treasurer. Russ Tanner made a motion, seconded by Barry Simcoe, to table the discussion until after January 1, 2009. Motion passed.

Brick Sales Committee – Russ Tanner reported that 5 brick orders were placed. Russ stated that the fees for brick purchases should be reviewed by the Board. A discussion took place. Russ Tanner made a motion, seconded by Kurt Dietrich, to increase the fee to order a brick to \$50.00, when new order forms are to be printed. Motion Passed.

Election Committee – Nancy Humphries stated that she has received 3 résumés to date. Nancy stated that the deadline to submit résumés is August 25, 2008.

Finance Committee – John Schilling stated that the Symposium is not within the Friends' operating budget. Ron Allen stated that the Symposium is typically done by the Friends. Bill Kohler stated that it was the Museum's decision.

Frank Ackerman stated that the Museum has a full time staff member for the gift shop, and has purchased a new Point of Sale system that can better handle Symposium transactions. Russ Tanner stated that the Symposium is a major fundraising event for the Friends. Frank stated that the Friends can continue to sell items at the event.

Fund Raising Committee – Ron Allen stated that he is continuing to develop a program similar to the Fourth Ward School calendar program

Stan Cronwall presented his report on the proposed annual giving program. A discussion took place regarding possible projects for funding. Russ Tanner stated that the museum has designed a digital sign, and could provide a benefit if constructed. Bill Kohler suggested an ore car construction project. Bill recommended using the Sagebrush Headlight for project communication. Russ recommended keeping projects under \$10,000. Stan Cronwall made a motion, seconded by Russ Tanner, to continue the development of the annual giving program under the direction of the Fund Raising Committee.

Interpretive Committee – Chris MacMahon stated that the WPA outhouse is to be moved to the depot the middle of next month.

Membership Committee – Susan Allen (not present) reported as of July 31, 2008, the following membership levels:

Seniors: 223

Individuals:	158
Family:	369
Senior Couple:	250
Sustaining:	84
Contributing:	15
Life Time:	4
Student:	4

TOTAL MEMBERSHIP: 1,107

Membership Recruitment Committee – Stan Cronwall stated that he is very pleased that the membership levels are holding, despite tough economic times. Bill Kohler expressed his thanks to Stan.

Operations – Motorcar – No report.

Operations – Steam – Barry Simcoe reported that there have been poor turnouts, and that he does not anticipate the future to be much better. Barry suggested that the program needs to be re-energized.

Ron Allen stated that the Interpretive Center attendance has been down 18.7%, whereas train rides has been up by 7-8%.

Promotions and Publicity – No report.

Sagebrush Headlight – No report.

Symposium Committee – Mike Dunn expressed displeasure that the State has taken over the program.

Membership Fee Committee – Jerry Barth stated that the museum fees are identical statewide, and only the state has the authority to change fees.

Website Committee – Karen Arendes presented a proposal for the redevelopment of the Friends' website. A discussion took place. Karen received suggestions from the Board. Russ Tanner made a motion, seconded by Kurt Dietrich, to accept Karen's proposal, authorize a not-to-exceed \$7.00/month fees for server space, and to direct the purchase of Microsoft® Expression®. Motion passed.

OLD BUSINESS – SELECT COMMITTEE REPORTS – None.

OTHER OLD BUSINESS – Chris MacMahon presented a report on the proposed youth program. A discussion took place. Chris made a motion, seconded by Barry Simcoe, to accept the youth program proposal. Motion passed.

NEW BUSINESS

Museum Funding – A request for \$75 to fund the purchase of a World War II era poster for use within the Symposium brochure was made. Barry Simcoe made a motion, seconded by Russ Tanner, to authorize a not-to-exceed amount of \$75 for the purchase of the World War II era poster. Motion passed.

A request for \$75 to fund the purchase of 3 tables for the Roseville Railroadiana event was made. Barry Simcoe made a motion, seconded by Chris MacMahon, to authorize a not-to-exceed amount of \$75 for the purchase of the 3 tables. Motion passed.

A request for \$80 to fund the purchase of an ASCAP license was made. This license is required to present a program at an upcoming Wednesday night program. Russ Tanner made a motion, seconded by Kurt Dietrich, to authorize a not-to-exceed amount of \$80 for the purchase of an ASCAP license. Motion passed.

Upcoming Events – Nevada Railway Reflections will be this Sunday.

Other New Business – None.

Board or Trustees Member Comments – None.

General Comments – None.

Adjournment – Kurt Dietrich made a motion to adjourn. Motion seconded by Barry Simcoe. Meeting was adjourned at 8:30 PM.

Respectfully submitted,



Kurt Dietrich,

Secretary